



Job Posting Form

Date Posted: May 1, 2024

Send resume to: Name: Mark Mattle
Address: 3275 Main Street Buffalo, NY 14214
Email: mmattle@stjosephbuffalo.org

Type of Employment: Summer: Part-Time If part-time, # of hours per week _____ Full-Time:

Job Title of Open Position: Middle School Science Teacher

Salary: Base \$30,000 negotiable as to experience Salary will be: hourly other

Employer: St. Joseph University School Department _____

Location Address: 3275 Main Street Buffalo, NY 14214

Employer website: sjusbuffalo.org

Brief Job Description

Full-time position (7:30-3:00 p.m. Monday-Friday) for Grades 6-8

Essential Duties & Responsibilities

- Teaching: Science to Middle School Grades 6-8
- Teacher will have their own Homeroom – greet students and have morning work ready at 7:45 am
- Afternoon home room – students will return to classroom at end of day for prayer and dismissal
- Must do weekly lesson plans, attend Professional Development meetings and Faculty Meetings, attend monthly school liturgies, help with fundraisers and school spirit activities, plan Parent-Teacher Conferences, moderate Clubs if so desired.
- Communicate with parent/guardians

Qualifications: Required Education/Experience

- Certified teacher in Science Grades 6-12
- Bachelor's Degree – working on Masters
- First year teachers welcome
- Retired teachers most welcome!

How to Apply: By Mail E-Mail Fax as above, no later than **07/31/2024.**