

Job Posting Form 2016 -2017
(Parishes, Schools & Agencies Positions)

Date Posted: 5/17/17

Title of OPEN Position: Principal

Type of Employment: Full Time

Salary: Commensurate upon experience/education

Employer Name: St John the Baptist School

Employer Contact Name and Title: Father Michael Parker, Pastor

Employer Address: 1085 Englewood Ave
Kenmore, NY 14223

Employer Website: www.stjohnskenmore.com

Job Description: St. John the Baptist School in Kenmore, N.Y., is searching for a dynamic, dedicated educator and leader to serve as principal with the commencement of the 2017-18 academic year. The principal is responsible for providing spiritual, educational and managerial leadership in administering the school.

Degree Requirements: Must hold a Master's degree, and a New York State School District Administrator (SDA), New York State School Supervisor (SAS), or School Building Leader (SBL) certificate

Qualifications/Skills:

- Must be a practicing Catholic in good standing with the Catholic Church
- Experienced in Catholic Education as a professional
- Demonstrates a deep commitment to the development of the faith life of the teachers and student, dedicated to the ministry of Catholic education
- Collaborative, with additional expertise in standards-based curriculum, assessment, technology integration and community relations
- Demonstrated success in the effective use of data for instructional and educational improvement

Experience Required: Ideal candidate has at least ten years combined experience teaching and academic leadership and embraces the mission of the Catholic Faith.

Other skills/requirements:

- High level of written and oral communications skills
- High level of interpersonal skills
- High level of behavioral management skills
- Good financial and time management skills
- Understanding of child development and family dynamics
- Ability to lead, mentor, assess and manage faculty
- Ability to be organized and to delegate tasks when appropriate

EOE

How to Apply:

Please submit by the following materials, no later than June 9, 2017, to the Search Committee, at: SJSPrincipalSearch@gmail.com

- Cover letter
- Résumé
- Four references, including names; current addresses; telephone number, and email address

About St. John the Baptist School

St. John the Baptist School serves a diverse student body with an enrollment of 400 in grades Pre-K 3 through 8. The school has a robust campus life, offers a host of extra-curricular activities, and is one of a very few elementary schools in the region to offer daily outdoor recess

Updated: May 2017