



Date Posted:	
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Send resume to:	Name: Michelle Norris, Interim Principal Address: 1085 Englewood Ave Buffalo, NY 14223 Email: mnorris@stjohnskenmore.com
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Type of Employment:	Summer: <input type="checkbox"/>	Part-Time <input type="checkbox"/>	If part-time, # of hours per week	Full-Time: X
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Job Title of Open Position:	Early Childhood Aide
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Salary:	\$15 per hour	Salary will be: X hourly <input type="checkbox"/> other
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Employer:	St. John the Baptist School, Kenmore	Department:	
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Location Address:	1085 Englewood Avenue Buffalo NY 14223
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Employer website:	www.stjohnskenmore.com
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Brief Job Description/

Early Childhood (Pre-K 3, Pre-K 4, or Kindergarten) Aide
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Essential Duties & Responsibilities

- Assist classroom teacher(s) with various tasks including lesson and material preparation and small group work
- Supervise students during lunch and special area classes
- Assist classroom teacher(s) with other duties, as assigned

Qualifications: Required Education/Experience

- High school diploma
- VIRTUS certified and background checked
- Experience working with young children

Desired Skills

- Organized, friendly
- Ability to communicate effectively with Early Childhood team, administrators, parents, and students

E.O.E.

How to Apply:	email: mnorris@stjohnskenmore.com
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