



Date Posted: April 5, 2021

Send resume to: Rev. Patrick Melfi, Canonical Administrator  
fpmelfi@spvm14737.org

Type of Employment: Full-Time:  Part-Time:  If part-time, # of hours per week \_\_\_\_\_

Job Title of Open Position: School Principal

Salary: Commensurate upon experience/education

Employer: St. Aloysius Regional School

Location Address: 186 Franklin St. Springville, NY 14141

Employer website: www.staloyusregional.com

**Job Description**

The school principal, as the chief operating (administrative) officer of the school is responsible for managing the school program and the day-to-day operations of the school. The principal provides spiritual, educational and managerial leadership to the school community in accordance with the mission of the Roman Catholic Church. The principal is responsible for personnel management, institutional management, spiritual advancement, finance and development, managing to within an approved budget, curriculum management and development, parental involvement and student development.

**Qualifications: Degree Requirements/Experience**

- Master's degree in Education and Administration with New York State School Building Leader or School District Administrator certification or working towards. Three to Five years of prior teaching experience in Catholic Education. Prior administration experience in Catholic Education preferred.

**Desired Skills**

- Participating member of Roman Catholic faith community.
- Knowledge of educational trends, issues, policies, programs and regulations including curricula, assessments, advancement, special education and government programs.
- High level of interpersonal skills.
- Ability and desire to work as part of an interdisciplinary team.
- Ability to be organized, meet deadlines and delegate tasks when appropriate.

E.O.E.

How to Apply: By Mail  E-Mail  Fax  as above, no later than **May 7, 2021**

Please include: Résumé, [employment application](#) and [teacher application supplement](#) (if applicable)