



Date Posted: August 4, 2022

Send resume to: Name: Mary Damico  
Address: 839 Mill Road  
West Seneca, NY 14224  
Email: [MDAMICO@QOFHSCHOOL.ORG](mailto:MDAMICO@QOFHSCHOOL.ORG)

Type of Employment: Summer:  Part-Time : If part-time, # of hours per week Full-Time:

Job Title of Open Position: Primary Teacher PK-2 (grade level to be determined)

Salary: Salary employee Salary will be:  hourly  other

Employer: Queen of Heaven School Department

Location Address: 839 Mill Road  
West Seneca, NY 14224

Employer website: [www.qofhschool.org](http://www.qofhschool.org)

### **Brief Job Description**

We are looking for an enthusiastic primary teacher to foster and facilitate the intellectual, social, and spiritual development of the children. Teaching in primary includes planning, implementing and assessing lessons. You will teach children with patience and creativity. Primary Teacher duties include lesson planning and using activities and instructional methods to motivate children.

### **Essential Duties & Responsibilities**

- Teach NY State Common Core & Diocese of Buffalo standards, along with personal, social and emotional skills
- Organize learning material and resources
- Use a variety of activities and instructional methods (songs, stories, media, structured games, art, outdoor activities etc) to motivate and stimulate children's abilities
- Maintain an open line of communication with parents and provide appropriate information
- Assess students' performance and progress to ensure they are mastering the skills on regular basis
- Monitor children's interactions and nurture cooperation and sharing
- Cooperate with administration, staff, and fellow teachers
- Follow and comply with teaching standards and safety regulations

**Qualifications: Required Education/Experience**

- Proven working experience as a Primary Teacher or other related grade levels
- Excellent knowledge of child development and latest education theories and practices
- Creative and artistic teaching abilities
- Teaching and organization skills
- Patience and flexibility
- Strong communication skills
- Bachelor's/Master's degree with appropriate certification

**Desired Skills**

- Ability to use technology as a teaching tool
- Ability to differentiate instruction
- Knowledge of the NY State Curriculum and pacing guides
- Ability to work well with others

E.O.E.

How to Apply: By Mail  E-Mail  Fax  as above, no later than **08/19/22**