



Date Posted: 12/5/2017

Title of OPEN Position: Campus Minister

Type of Employment: Full Time

Salary: Commensurate upon experience/education

Employer Name: Notre Dame High School

Employer Contact Name and Title: Mr. Wade Bianco, Principal

Employer Address: 73 Union Street, Batavia, NY 14020

Employer Website: www.ndhsbatavia.com

Job Description: The Campus Minister at Notre Dame High School promotes the spiritual growth and well-being of the entire school by working collaboratively with a diverse student population, faculty and staff to make available to our learning community opportunities for worship, retreats, community service, and pastoral care. The enduring responsibility of the Campus Minister is to promote a love for learning, a desire for God, self-reflection, service to others and respect for all creation.

Degree Requirements: Undergraduate major or minor in Theology

Qualifications/Skills:

- Skill in applying technology in education.
- Knowledge of local service agencies as well as ability to develop relationships with local, national and international non-profit organizations and agencies.
- Ability to facilitate the integrated service learning requirement, a 4-year service initiative unique to Notre Dame High School.

Experience Required:

- Campus/Youth Ministry experience required.
- High School or Middle School teaching background preferred, including recent classroom experience.
- Experience in planning and implementing service immersion travel.

Other skills/requirements:

- Liaison between St. Joe's Elementary School and service agencies
- Mentoring students in choosing service agencies
- Ability to work with colleagues and students in managing service requirements
- Serve on the campus ministry team supporting retreat planning, liturgy design/implementation, community outreach and service
- Ability to communicate effectively
- Strong program management and implementation skills for large group events, service immersion travel, and Service Retreat
- Coordinate, manage and chaperone the service learning trip to Camden, New Jersey
- Ability to teach a broad range of ability levels
- Energetic, empathetic, and innovative approach to students
- Ability to create and implement authentic assessments
- Ability to use technology as a tool in the classroom
- Demonstrated ability to work with a wide variety of high school students in a multicultural setting
- Possess the knowledge and skills to develop positive interpersonal relationships
- Good organization and management skills
- Ability to meet individual student needs in the development of department goals and curriculum

How to Apply: A resume and accompanying cover letter may be sent to Mr. Wade Bianco, Principal

By MAIL: Notre Dame High School
Attn: Mr. Wade Bianco,
73 Union St,
Batavia, NY 14020

E-Mail: wade.bianco@ndhsbatavia.com

Fax Number: 585-343-2321

Please include: Résumé, [employment application](#) and cover letter NO LATER THAN 01/31/18