



Date Posted: July 16, 2024

Send resume to: Name: Mrs. Coleen Scott
Address: 4414 South Buffalo Street
Email: cscott@nativityschool.net

Type of Employment: Summer: Part-Time If part-time, # of hours per week Full-Time:

Job Title of Open Position: PreK-4 Assistant Teacher

Salary: \$16.75 Salary will be: hourly other

Employer: Nativity of Our Lord Church Department School

Location Address: 26 Thorn Avenue Orchard Park NY 14127

Employer website: www.nativityschool.net

Brief Job Description

To support the PreK-4 Classroom Teacher in providing a faith-filled, nurturing and engaging pre-Kindergarten program

Essential Duties & Responsibilities

- Set up and clean up of classroom activities
- Assistance with preparation of crafts and projects
- Daily Attendance and organization of students' arrival
- Help in other tasks required by the program

Qualifications: Required Education/Experience

- Bachelor's degree preferred
- NYS Teaching Certification preferred

Desired Skills

- Strong Catholic/Christian faith and values
- Excellent written and spoken communication
- Teamwork mindset and ability to work with colleagues
- Superior classroom and behavior management skills
- Knowledge of technology use in classroom setting

E.O.E.

How to Apply: By Mail E-Mail Fax Accepting immediately