



**Date Posted:** 8/22/17

**Title of OPEN Position:** 8<sup>th</sup> Grade Teacher/Middle School Math Teacher

**Type of Employment:** Full time

**Salary:** Commensurate upon experience/education

**Employer Name:** Nativity of the Blessed Virgin Mary School

**Employer Contact Name and Title:** Joseph Roaldi- Principal

**Employer Address:** 8550 Main Street  
Williamsville, NY 14221

**Employer Website:** [www.nativityofmaryschool.org](http://www.nativityofmaryschool.org)

**Job Description:**

Job Purpose:

- To be an integral part in the culmination of Catholic education for 8<sup>th</sup> grade students.
- To teach math classes in the following grade levels: 6<sup>th</sup>, 7<sup>th</sup>, advanced 7<sup>th</sup>, 8<sup>th</sup>, and Algebra 1
- To teach 8<sup>th</sup> Grade Social Studies
- To act as the 8<sup>th</sup> Grade coordinator helping students prepare for all of the events that take place in their 8<sup>th</sup> grade year

Essential Duties and Responsibilities:

Curriculum design and instruction:

- To develop and deliver meaningful curriculum for 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade Math as well as 7<sup>th</sup> grade Advanced Math, and Algebra 1.
- To develop and deliver engaging lessons that teach the material and meet the New York State Common Core Standards.
- To develop and deliver meaningful curriculum for 8<sup>th</sup> grade Social Studies.

- To develop and deliver engaging lessons that teach the material and align with the Social Studies Framework.
- Work with middle school team to develop and implement cross-curricular projects that enrich student learning, creating meaningful learning experiences.
- To deliver formal and informal assessments to assess student progress in all the aforementioned subject areas.
- Assign appropriate home study/homework assignments and projects to deepen and extend learning.
- To collect, grade, and record student data in the Eschool data system.
- Follow all school and Diocesan policies, rules, and procedures and those which good teaching practice dictates.

**Student Management:**

- Take on the role of being the 8<sup>th</sup> grade homeroom teacher
- Establish and implement classroom routines and procedures that facilitate learning and support the routines and procedures of the school.
- Assume the responsibility for overseeing behavior in class and at all times throughout the school day.
- Maintains appropriate student behavior at all times throughout the school day.

**Communication:**

- Be in consistent contact with parents to build partnerships in each child's education.
- Communicate and work with the school principal to develop and build educational success.
- Communicate and collaborate with other teachers to best meet the needs of all students.

**Additional Responsibilities:**

- Collaborate with parents and principal to plan the 8<sup>th</sup> grade class trip.
- Assist and support the 8<sup>th</sup> Grade fundraising events for the class.
- Be in attendance on the 8<sup>th</sup> grade trip (the week prior to Memorial Day).
- Plan and coordinate Graduation in collaboration with the principal and other staff members.
- Additional responsibilities that may be assigned by the principal as needed.

**Degree Requirements:** Master's Degree in Education

**Qualifications/Skills:** Teaching certification in Math Education- Secondary Math preferred

**Experience Required:** 2 years experience teaching Middle School students and/or Algebra 1.

**Other skills/requirements:** Must be a team player, ready to challenge students, able to take on the responsibilities of being an 8<sup>th</sup> grade teacher

**EOE**

**How to Apply:**

**By MAIL:** Nativity of the Blessed Virgin Mary School Attn: Joseph Roaldi  
8550 Main Street  
Williamsville, NY 14221

**E-Mail:** jroaldi@nativityofmaryschool.org

**Fax Number:** (716)626-1637

Please include: Résumé, [employment application](#) and [teacher application supplement](#) (if applicable) NO LATER THAN 08/31/2017

Updated: July 2016