

# Job Posting Form

## 2024-2025 School Year



Date Posted: 7/30/2024

Send resume to: Name: Johanna Richards, Principal  
Email: [jrichards@catholicacademynf.org](mailto:jrichards@catholicacademynf.org)  
Address: 1055 N. Military Rd Niagara Falls, NY  
14304

Type of Employment: Full Time

Job Title of Open Position: 3<sup>rd</sup> Grade Elementary Teaching Position

3<sup>rd</sup> Grade Full time - commensurate upon certification & experience – \$26,000 – offers other  
Salary: opportunities to increase salary. Salary is paid bi-weekly.

Employer: Catholic Academy of Niagara Falls Department: Education

Location Address: 1055 N. Military Rd Niagara Falls, NY 14304

Employer website: [www.catholicacademyofniagarafalls.com](http://www.catholicacademyofniagarafalls.com)

### **Brief Job Description**

We have a 3<sup>rd</sup> Grade elementary position open for next year. When you walk into our school, you will be met with our friendly staff and students, and feel the warm, welcoming, positive environment, and sense of family. Our school is a team that inspires students with their passion and lessons. We are looking for teachers who will help students grow socially, emotionally, and academically, while fostering their own love of learning. Our school atmosphere is designed to promote kindness and positivity.

### **Essential Duties & Responsibilities**

- Create engaging lesson plans and learning experiences and meet Diocesan Standards
- Use technology to help students learn
- Use best practices in the classroom
- Effectively communicates with parents
- Assesses students – documenting progress, grading assignments
- Building relationships with students

### **Qualifications: Required Education/Experience**

- Experience in teaching in a school setting or passion for working with children
- Certification in Education

### **Desired Skills**

- Knowledge of Interactive Panels
- Familiar with Google: G - Suite
- Team player, respectful, adaptable
- Knowledge of the Catholic Faith
- Love of teaching and learning