

Date Posted: 6 July 2021

Send resume to: Search Committee, Church of the Annunciation,  
7580 Clinton St.  
Elma, NY 14059  
phone 716-683-5254, fax 716-681-1628,  
[AnnuncSearchComm@gmail.com](mailto:AnnuncSearchComm@gmail.com)

Type of Employment: Summer:  Part-Time:  If part-time, # of hours per week 15-19 Full-Time:

Job Title of Open Position: Two Assistant Preschool Teachers

Salary: Commensurate upon experience/education Salary will be:  hourly  other

Employer: Church of the Annunciation Department Strong Start Early Learning Academy

Location Address: 7580 Clinton St.  
Elma, NY 14059

Employer website: [www.annunciation.cc](http://www.annunciation.cc)

**Brief Job Description**

Provide assistance and service to the Strong Start Early Learning Academy staff and students in a team environment, starting September 2021.

**Essential Duties & Responsibilities**

- plan and lead small group science and art lessons
- be physically able to sit on the ground with students
- be present from 8:30am to twelve noon
- assist program director as needed

**Qualifications: Required Education/Experience**

- experience working in a preschool environment especially with 4-year old's is preferred
- educational training in the areas of early childhood, childhood development or closely related field is very desirable but not mandatory

**Desired Skills**

- maintain confidentiality in all matters
- communicate well and have developed "people skills"
- have compassion, confidence and a sense of humor
- have ability to solve practical problems
- be professional in appearance and attitude

E.O.E.

How to Apply: By Mail x E-Mail x Fax x as above