



Extending our Base of Support

# **BOARDS OF LIMITED JURISDICTION**

# WHAT'S IN HERE

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- ✕ Governance in the Church
- ✕ Board Responsibilities
- ✕ Make-up of the Board
- ✕ Duties of Board Members
- ✕ Role of pastor/canonical administrator
- ✕ Meetings
- ✕ Committees
- ✕ Other Considerations

# GOVERNANCE IN THE CHURCH

## ✕ Vatican II principles:

- + Subsidiarity

- + Collegiality

History of Catholic schools in the US

Evolution of the Governance of Catholic schools

- the first boards

- the advisory councils

- boards of limited jurisdiction



# CONSULTATIVE VS. LIMITED JURISDICTION

## ✗ Consultative

- + Non-binding advice
- + Pastor promulgates
- + No/low accountability

## ✗ Limited Jurisdiction

- + Binding Decisions
- + Self-promulgating
- + High accountability

# BOARD RESPONSIBILITIES

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- ✗ Attend to Mission
- ✗ Create Policies
- ✗ Strategic Plan
- ✗ Enrollment Management
- ✗ Fiduciary responsibilities/accountability
- ✗ Work w/administrator
- ✗ PR, Recruitment/Retention, Communication

# IMPERMISSIBLE AREAS

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- ✗ Grievances
- ✗ School Administration/day to day
- ✗ Personnel
- ✗ School curriculum



# MAKE-UP OF THE BOARD

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- ✘ Appointed by Pastor(s), priority to participating pastors
- ✘ Between 5 and 21
- ✘ Ex-officio: Site Pastor, Lay trustee, Parish Council Member, Parish Finance Member, Principal, Supt. , Chair of the Home-School Assn.
- ✘ Suggested: 20% parents/grandparents
- ✘ Parishioners, contributing parishes

# WHO MAY NOT SERVE ON THE BOARD

- ✘ Parish/school employee, spouse, immediate family
- ✘ More than 20% membership made up of parents



# POTENTIAL BOARD MEMBERS

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- ✖ Persons who understand/subscribe to Catholic education
- ✖ Persons with expertise in specific areas
- ✖ Persons who wish to invest TTT in Catholic school
- ✖ Persons with experience on other boards

# DUTIES OF BOARD MEMBERS

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- ✖ Term: ex-officio as long as they hold respective position
- ✖ Term: 3 years (renewable twice)
- ✖ Attend board meetings (at least quarterly)
- ✖ Serve on committee(s)
- ✖ Hold confidentiality
- ✖ Participate in action taken by the Board

- ✘ Pastor oversees Catholic Identity
- ✘ Pastor ensures that budget made in conjunction with finance council; pastor approves budget (with board)
- ✘ Pastor appoints Board members
- ✘ Pastor partakes in principal selection/pastor hires
- ✘ Pastor part of principal appraisal
- ✘ Pastor actively promotes the school
- ✘ Pastor invites other pastors, priests to be involved in the school
- ✘ Pastor ensures connection of school to parish(es)

## **PASTOR/CANONICAL ADMINISTRATOR**



# MEETINGS

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- ✖ Regular
- ✖ Special: called by Pastor, Chair or 3 members
- ✖ Notice of Meeting (10-day notice)/Annual (50)
- ✖ Quorum: simple majority
- ✖ Action w/o meeting: by all voting members

# OFFICERS OF THE BOARD

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- ✖ President, Vice President, Secretary, Treasurer
- ✖ All officers are Board Members
- ✖ Term: one year (or until successor named)

# COMMITTEES

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- ✗ Executive
- ✗ Budget/Finance/Investment
- ✗ Audit/compliance
- ✗ Education
- ✗ Advancement
- ✗ Facilities
- ✗ Planning/Membership
- ✗ Ad hoc as needed



# COMMITTEES

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- ✖ At least one Board member
- ✖ Non-Board members
- ✖ Administration consultants
- ✖ Meet at least once/year

# OTHER:

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- ✗ Conflict of Interest
- ✗ Indemnification
- ✗ Insurance
- ✗ Reimbursement
- ✗ Board self-evaluation
- ✗ Code of ethics